

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
WORKING SESSION  
SEPTEMBER 29, 2015  
TOWN HALL  
3:30 PM**

Board Members Present: Nadine A. Hawver, Chairman  
David A. Smith, Jr., Clerk  
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator

Chairman Hawver called the meeting to order at 3:30 pm.

Sean and Sandy Smith were present to update the Board on Sean's trail project at the Town Park. Discussion ensued. The Conservation Commission approved the project last night. As the project moves forward there may be a need to remove some trees. Selectman Smith moved to allow the removal trees as needed, seconded by Selectman Petersen. The motion carried unanimously. Sean will notify the Board when he begins work on the project.

Chief Munson was present to discuss the Department's Facebook page. Chief Munson stated that different scenarios would be posted on the page which would give residents the opportunity to respond on how to handle situations. These scenarios will be approved by the Chief or Sergeant before being posted. Discussion ensued. It was the consensus of the Board to approve the scenarios on the Facebook page as long as they are reviewed by the Chief before they are posted.

Rene Wendell Jr. submitted an application for a One Day Alcohol Permit for a function to be held at Bartholomew's Cobble on October 3, 2015. Selectman Smith moved to grant a One Day Alcohol Permit to Rene Wendell Jr. for a function at Bartholomew's Cobble on October 3, 2015, seconded by Selectman Petersen. The motion carried unanimously.

Discussion ensued regarding the proposed amendments to the Public Records Law. It was the consensus of the Board to send a letter opposing the amendments.

Discussion ensued regarding funds for repairs to the EMS vehicle. The amount indicated by the Fire Department is between \$3,000 and \$4,000. Selectman Petersen moved to authorize \$1,500 towards repairs on the EMS vehicle, seconded by Selectman Smith. The motion carried unanimously.

Discussion ensued regarding the Fire Department meeting. It was the consensus of the Board to send a memo to the Fire Chief and Hose Company President showing what the Town has contributed to the Department beyond their annual budget. It was also the consensus of the Board to look into a consultant to work with the Fire Department to assess their future needs.

Administrator LaBombard stated that the Town has received a FEMA grant for the repairs on Rannapo Road. BSC Group will be retained as the engineers for the project. Discussion ensued regarding the next steps.

Administrator LaBombard gave an update on the accessibility project for the back entrance. A land survey is needed before determining which option for parking will best work.

Discussion ensued regarding the assessment error made by the school district. This error under assessed Sheffield by approximately \$240,000. New Marlborough and Alford were also under assessed. Egremont and Monterey were over assessed. The Finance Sub Committee has scheduled a meeting for tomorrow and invited all the towns to attend. Administrator LaBombard and Selectman Smith will attend the meeting.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 5:00 pm

Respectfully submitted:

Rhonda LaBombard  
Town Administrator

Documents reviewed at this meeting:  
One Day Alcohol Permit Application